



Church of the Visitation

655 Sunnydale Avenue, San Francisco, CA 94134-2884

Tel: (415) 494-5517 * Fax: (415) 494-5513

www.visitacionchurch.org

REQUIRED DOCUMENTS FOR A BAPTISM AT CHURCH OF THE VISITACION

Attached you will find the documents you need to complete for a Baptism at Church of the Visitation. Baptism dates may be flexible (depending on church and priest's availability). To schedule the baptism, you will need to return the following items (for review) to the parish rectory at least one month in advance of the desired date:

1. Completed Baptism Info Form
2. Copy of the Child's Birth Certificate
3. \$100.00 donation per child for the ceremony (Cash or Check only)
4. Permission letter from home parish (only for families living outside our Parish boundaries)
5. Completed Godparent Eligibility Form for each of the primary godparents (must meet all the requirements). Form must be signed by their parish priest even if they belong to Visitation.
6. Copy of the Confirmation Certificate for each of the primary godparents.
7. If married, copy of the Catholic Marriage Certificate for each of the primary godparents (civil marriage only or common-law marriage disqualifies a person from being a godparent)

Parents and Primary Godparents must attend a mandatory Baptism Class prior to the baptism, either at this parish or at a parish closer to where they reside. There is a tentative date set of the Second Tuesday of the month at 6:00 pm, but we can schedule for a different day and time if needed. If you have any questions, please feel free to call the parish office at 415-494-5517, extension 3.

Regards,

Betty Campos
Parish Secretary
Church of the Visitation